

# ANNUAL GENERAL MEETING MINUTES



**August 31, 2022**  
**6:00 PM**

**Attendees:** Krystal Nieckar & OUT Staff; Board Members: Melody Wood, Adam Stacey, Sean Homenick, Curtis Clavelle, Kit Loewen, Sash Broda & Sara Clavelle; Members at large.

**Regrets:** n/a

1. Call To Order, 18:09
2. Welcome Remarks & Introductions
  - 2.1. Welcome by Melody. Land acknowledgement of what used to be here before.
  - 2.2. Introduction of board members
  - 2.3. Explain Board Role.
    - 2.3.1. Five positions to fill

3. Approval of the Agenda

**Motion that the Agenda be adopted as read**  
**Moved by Sean Homenick, seconded by Sara Clavelle**  
**Motion Approved**

4. Review and approval of Minutes from the September 22, 2021 AGM Meeting

**Motion that the Minutes be adopted from the September 22, 2021 Annual General Meeting**  
**Moved by Adam Stacey, seconded by Gwen Rose**  
**Motion Approved**

5. Business Arising from the Minutes
  - 5.1. Explanation of deferred revenue of \$185,226

In 2021, an explanation was requested regarding the deferred revenue in the amount of \$185,226. The auditor shared that grants can carry over from one year to the next. It was the requester's understanding that a portion of this money is designated for fyrefly and should be in a reserve. The auditor explained there was not a separate fund set up for Camp fyrefly and would discuss further with the board. Following the AGM, we went back to the auditor and discussed with them the funds in question. After a thorough review of the MOU and contract between fyrefly and OUT and the transfer of the funds, there was no specific request or mention of a reserve and the funds remain deferred and therefore, unspent.

*In all that we do, we advance our mission of promoting equity and equality  
through awareness, inclusion, and acceptance of difference.*

6. Reports
  - 6.1. Executive Committee
    - 6.1.1. Melody Wood provided highlights from the posted report
  - 6.2. Personnel Committee
    - 6.2.1. Adam Stacey provided highlights from the posted report
  - 6.3. Audit and Finance Committee
    - 6.3.1. Sean Homenick provided highlights from the posted report
  - 6.4. Governance & Policy Committee
    - 6.4.1. Curtis Clavelle provided highlights from the posted report
  - 6.5. Executive Director Annual Report
    - 6.5.1. Krystal Nieckar provided a slide-show ED Report, which will be posted following the meeting.
    - 6.5.2. Focus on work-life balance for staff over 2021-2022. Including a 4-day work week pilot project, with a hybrid working-from-home and in-office
    - 6.5.3. Highlights:
      - Completed The Shout Project, our first 5-year grant project, which was so successful it rolled into a second 5-year project!
      - AIDS Walk 2021 raised \$100,000!
      - National Recognition for Pride Home, and the home has achieved stability!
  - 6.6. Audited Financial Statements
    - 6.6.1. Please note that on August 10, 2022, the OUTSaskatoon Board of Directors moved to accept the Audited Financial Statements from Jensen Stromberg Chartered Professional Accountants for the 2021-2022 fiscal years.
    - 6.6.2. Presented by Rebecca Marcotte from Jensen Stromberg
    - 6.6.3. Qualified Opinion, meaning cannot guarantee, but it was a “clean audit.”
    - 6.6.4. A few adjustments, due to Government Funding coming in late that needed to be reconciled. (See Note: 3. Correction of an Error)
    - 6.6.5. Assists up by \$120,000 from last year.
    - 6.6.6. Liabilities have gone down (e.g. less owing). No high outstanding debt.
    - 6.6.7. 47% increase in revenue on newly acquired grants and revenue streams!
  - 6.7. Q&A
    - 6.7.1. Gwen Rose: New ventures for good financial position going forward.
    - 6.7.2. Krystal Answered: There are always things on the to-do list. Such as OUT’s commitment to reconciliation and decolonization.
    - 6.7.3. Growing out of the space sooner than expected, which will need to be saved for
    - 6.7.4. Adam Answered: Unrestricted dollars are valuable as they can be used as needed. Sitting on a small amount of cash for function long-term, but not trying to hoard funds
    - 6.7.5. Connor Rodriguez: Will that Trans Care Fund be a goal of the additional funds available.
    - 6.7.6. Krystal Answered: As of now, it sits at \$15,000 which have been donated to applicants. Merch sales have been able to fund a second round of the Trans Care Fund round.

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7. Other Business

7.1. Amendment to OUTSaskatoon Bylaws – Read by Kit Loewen

**RESOLUTION - Amendments to Bylaws**

**Resolution (Bylaw XI: Amendment to Bylaws, Amendments made by the board of directors) requires amendments made by the board of directors to be presented at the next meeting of the members where they will be confirmed, amended, or rejected by the members by a majority of the members present and voting.**

**WHEREAS The OUTSaskatoon Board of Directors has considered the wording of the Bylaws and passed a motion to amend the wording of the Bylaws on August 24, 2022;**

**and,**

**WHEREAS The Board requires ratification of this amendment (Bylaw IV: Meetings of the Members, Meeting of the members to be held at least annually) through a resolution passed by the members.**

**THEREFORE BE IT RESOLVED that the (Bylaw IV: Meetings of the Members, meeting of the members to be held at least annually) be amended as follows:**

**BYLAWS**

**Section IV: Meetings of the Members to read:**

**Meeting of the members to be held at least annually**

**There shall be an annual general meeting of the members of OUTSaskatoon of each year during which:**

**6.1 Audited and reviewed financial statements will be presented;**

**6.2 Auditors shall be appointed;**

**6.3 Members will be elected to the board of directors; and**

**6.4 Any other business will be conducted as deemed necessary by the members.**

**Moved by Connor Rodrigos, Seconded by Gwen Rose**

**Motion Approved Unanimously**

7.2. Selection of Auditor for 2021-2022 – Read by Sean Homenick

**Motion that OUTSaskatoon carry on the appointment of our Auditor, Jensen Stromberg Chartered Accountant Professionals for the fiscal year ending March 31, 2023**

**Moved by Sara Clavelle, Seconded by Connor Rodriguez**

**Motion Approved Unanimously**

7.3. Board of Directors Elections - Read by Adam Stacey

7.3.1. Cannot take nominations from the floor in accordance with our OUT By Laws.

**Motion that the membership accept the slate of nominated candidates**

**Moved by Sean Homenick, Seconded by Sara Clavelle**

**Motion Approved, Unanimously**

**Motion from the Nominations & Recruitment Committee of the OUTSaskatoon Board of Directors to award a two-year term to Melody Wood, Curtis Clavelle, Gwen Rose, Jeana Myers, Blair French, Taylor Keller and Emma Love.**

**Moved by Sash Broda, Seconded by Kit Loewen**

**Motion Approved, Unanimously**

8. Closing Remarks

8.1. OUT is looking into a bright future

8.2. Thank you's

9. Adjournment

**Motion to adjourn**

**Moved by Kit Loewen**

**19:19**